

FEIN: 25-1157784

Employer's Name: Chambersburg Area School District

CHAMBERSBURG AREA SCHOOL DISTRICT
435 Stanley Avenue, Chambersburg, Pennsylvania 17201
717-261-3420

CERTIFIED WORKPLACE COMMITTEE

Minutes for August 19, 2021 safety meeting – via Google Meet

- I. Ed Peters called the meeting to order at 3:22 pm.
- II. Members reported their attendance and the meeting proceeded. – Gary Carter, Josh Daly, Lissett Jones, Robin Knepper, Cody Marker, Jonathan Michael, Keith Naugle, John Parson, Donna Rock, Barry Sheeder, Dave Stike and Jaime Vinglas were absent.
- III. The minutes were accepted from the July 15, 2021 meeting. Ellen Henry motioned to accept, Brian Zimmerman seconded.
- IV. Accident Review – None to review.
- V. Inspection Report Review – None to review. It was noted that building inspections will continue beginning in September for the upcoming school year.

2020-21 Inspections still need completed

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| Gary Carter / Mark Long | New Franklin |
| Ed Peters / Emily Dice (volunteer) | Ben Chambers |

2021-2022 Inspections to be completed September thru November

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| Jaime Vinglas / Donna Rock | CAMS North, Grandview |
| Cody Marker / John Parson | CASHS |
| Emily Dice / Jonathan Michael | Admin Building, Buchanan |

- VI. Old Business
 1. Completion of Building Inspections – Emily Dice and Mark Long both reported that the inspections were complete for their respective buildings. Ed Peters has the New Franklin inspection form; Emily has the one for Ben Chambers. Both forms will be forwarded to the secretary for action/committee documentation.
 2. Follow-up about missing tiles at CASHS – Ed Peters commented that the tiles are currently being replaced as needed. He explained that when sections are exposed to moisture or condensation, they are damaged. He verified that tiles are being delivered to buildings are they are requested.
- VII. New Business:
 1. Welcome Matt Varner to the committee. Ed Peters introduced Matt to the committee, remarking that he is excited to have Matt join the team and that he is sure to be a very good asset to his department and the District. Matt commented that he is happy to be here and is looking forward to working with the committee and meeting everyone.
 2. Membership and attendance. Ed Peters noted that there has been a marked decline in attendance. He said the change to virtual meetings has been an adjustment, but every member has access to technology to attend the meetings or solicit help in attending the meetings. He presented some ideas to remind everyone that attendance at the meetings is mandatory and fulfills a State requirement. He commented that while we do need a solution to encourage attendance, there is no one answer, as membership is voluntary. He stated that we need to reverse the current trend of non-attendance. Ed asked those in attendance for ideas; there were no additional comments. Bobbie Stine reminded the committee that having a Certified Workplace Safety Committee saves the District about \$20,000 per year on insurance costs. If we lose certification, that money will have to come from somewhere else in the budget – most likely in a decrease in services for the students. Mark Long suggested a notice be sent to the members emphasizing the purpose of the

committee and the State requirement to attend. Ed Peters remarked that if anyone has any ideas, please reach out to him.

3. Privilege of the floor:

- i. Brian Zimmerman reported an unidentified white van was seen multiple times outside CAMS South this past week. He contacted CASD Police and they confirmed that it was a new District van that had not been painted with the District logo. Ed Peters stated that three vans had been repainted and new decals have been ordered. Brian asked that in the future, all District vehicles have identification, even if it's just a temporary placard.

VIII. Announcement of next meeting date September 16, 2021 via Google Meet.

IX. Meeting Adjourned at 3:33 pm– Bobbie Stine called for adjournment and Mark Long seconded.